



**Minutes**  
**Unitrans Advisory Committee (UAC)**  
**October 28, 2021**  
**4:00 p.m.**

Committee Members: Sheila Allen (Chair, Member at Large), Andrew Furillo (Member at Large), Trisha Ramadoss (Member at large), John Johnston (NRC), Elizabeth Lasensky (Senior Citizen Commision), Lauren Smith (ASUCD), Sergio Bocardo-Aguilar (ASUCD)

Not Present: Juliana Martinez Hernandez (ASUCD)

Council Liaison: Dan Carson (Not present)

Staff: Brian Abbanat, Senior Transportation Planner  
Jeff Flynn, Unitrans General Manager  
Teri Sheets, Unitrans Assistant General Manager-

Administration

Committee Members, staff and the public will participate in this meeting via teleconference or otherwise electronically. This meeting is compliant with the Governor's Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. In-person attendance will not be permitted.

**INSERT ZOOM INSTRUCTIONS**

1. **Call to Order & Roll Call**  
**4:01 PM Start Time, called to order by Chair Sheila Allen**
  1. Sergio Bocardo-Aguilar
  2. Lauren Smith
  3. Sheila Allen
  4. Elizabeth Lasensky
  5. Andrew Furillo
  6. Trisha Ramadoss (at-large)

**Not Present at Roll Call but Joined Late:**

7. John Johnston (NRC)

2. **Oath of Office**  
Brian Abbanat presented Trisha Ramadoss with the oath of office. Trisha

introduced herself and recited oath. Jeff Flynn asked if new member Sergio Bocardo-Aguilar needed to recite the oath. Brian said no, ASUCD appointees do not need to take the oath. Sergio introduced himself to the committee.

**3. Approval of Agenda**

Elizabeth Lasensky – Motioned/Trisha Ramadoss – Seconded  
Unanimously approved

**4. Brief Announcements from Staff and Liaisons**

- a. Council Liaison(s) Announcements – Not present
- b. Other Staff Announcements – No announcements

**5. Public Communications**

At this time any member of the public may address the committee on matters which are not listed on this agenda, or are listed on the consent calendar.

Alan Hirsch provided comment – Agenda setting is important. DISC project is not on agenda which is disappointing. Alan mentioned importance of CAAP project and stated that he was disappointed that transit isn't on the fore-front.

**6. Consent Agenda**

- a. Approve Minutes of August 5, 2021 Meeting  
Chair Sheila Allen asked for a correction in the August minutes to update the pedicab program from "Honor Roll" to "On a Roll".  
Elizabeth Lasensky – Motioned to approve minutes and consent agenda with corrections/Andrew Furillo – Seconded  
Unanimously approved

**7. Regular Items**

- a. Elect Chair and Vice Chair (Action)  
Nominations for Chair – Sergio Bocardo-Aguilar, self-nominated.  
Nominations for Vice Chair – Andrew Furillo, self-nominated.  
Elizabeth Lasensky motioned for Chair as Sergio Bocardo-Aguilar and Vice Chair as Andrew Furillo. Trisha Ramadoss seconded the motion.

Public Comment: Alan Hirsch stated that Chair and Vice Chair should set the agenda and work to establish the agenda and that this is important.

The Chair and Vice Chair were unanimously approved.

Sheila volunteered to chair for rest of this meeting and Brian said he would follow up after the meeting with Sergio and Andrew.

Sergio responded that he would take the role seriously and coordinate with staff and committee members on agendas.

- b. YoloGO Update (Informational) – Jose Perez, YCTD Deputy Director presented.

Jose provided an oral update. He reminded the committee that the YoloGo initial plan was to phase in the changes starting on September 12 with the route and frequency changes to the Route 42. Jose explained that the improvements are delayed indefinitely now due to a driver shortage. Jose said that YCTD is helping with local service in Davis on the A and L lines but with the driver shortage, YCTD could only provide half of the originally planned support locally in Davis.

Andrew Furillo asked how services would be reintroduced when driver numbers improve and asked if Unitrans would take back lines to allow YCTD to implement improvements and changes.

Jeff Flynn stated that YCTD and Unitrans closely coordinate on service. He said that we are focused on restoring 30 minute local service in Davis on all lines and reducing overcrowding and bypassing.

Jose Perez also stated that both services closely coordinate and will work together on serving the community.

Andrew Furillo asked if Unitrans and YCTD can work together share expertise on hiring. Jose Perez said that YCTD is open to all ideas like raising wages and other benefits to attract and retain drivers. Jeff Flynn said that while Unitrans recruitment levels are back to pre-pandemic levels, hiring levels are not and there is a 50+ driver shortage still.

Elizabeth Lasensky asked what the status of the Davis to Vacaville bus service was. Jose said that the Route 220 was suspended in April 2020 but that microtransit service is available. Andrew Furillo said that he took it.

Elizabeth asked if the microtransit service requires a smart phone. Jose responded that it does not and that you can call in to request a trip.

Trisha Ramadoss asked if YCTD and Unitrans are participating in the California Integrated Mobility Program survey. Jose responded that YCTD is.

#### c. General Manager's Report (Informational)

Jeff Flynn reported on the status of Unitrans' service since the last UAC meeting. Jeff started by responding to Trisha Ramadoss' question regarding the California Integrated Mobility Program survey and responded that Unitrans is participating. Jeff provided updates as detailed in the presentation on:

- Summer Service update and unanticipated service reductions due to staffing shortage
- August 2021 Service Changes
- Fare Free Youth
- Mobile Fare Payment App
- Cleaning & Safe Riding

- Academic Year Service & Current Status
  - Transition of A and L lines to YCTD service
  - Unitrans implemented modified reduced services
  - All door boarding
- Recruitment & Retention
- Funding
- Ridership
- On Time Performance
- Performance
- Budget
- Capital Program
- Bus Stop Program

Elizabeth Lasensky thanked Unitrans for completing the connecting walkway between Rancho Yolo and the nearby bus stops.

Trisha Ramadoss asked how long until electric buses are in service and if route changes are required to accommodate electric buses. Jeff stated starting in March and that routes will not require changes.

Sheila Allen asked if additional training is needed for electric buses. Jeff responded that the buses are very similar but there are differences that will require additional training to get drivers comfortable with the buses.

Andrew Furillo asked what's being funded with TDA funds if not Unitrans? Jeff stated that this is a question for the City. Brian said he would follow up and provide information to Andrew. Sheila requested that information be provided to all UAC members.

John Johnston asked for more information on fuel costs doubling and if there would be an overall fiscal impact. Jeff said that fuel is a small portion of budget and reduced service will result in reduced consumption which will partial offset higher cost.

John also asked if there would be a ribbon cutting event for the electric buses. Jeff responded that something will be planned in the new year pending COVID restrictions and community regulations.

d. Public Transit Agency Safety Plan (PTASP) Annual Certification (Action)

Jeff Flynn provided an oral update on the PTASP planning and certification process. Plan needs to be certified annually by the City Council. Unitrans has reviewed performance targets in the plan and is keeping goals and targets the same as prior year.

Andrew Furillo provided commentary that safety planning and monitoring important.

Sheila Allen said that she appreciates safety training provided to Unitrans drivers.

John Johnston motioned to recommend that the City Council approve the Unitrans

PTASP. Andrew Furillo seconded the motion.  
Approved unanimously

e. Climate Action Plan Update

Mr. Abbanat provided a summary of the commission input process on the Climate Action Plan process.

John Johnston described the Natural Resource Commission's liaison assignment and input process into the CAAP. Process is intended to develop a set of implementation priorities and that public transit (Unitrans and Yolobus) feature prominently in the list of possible recommendations. The draft CAAP is scheduled to go to the City Council in January 2022, followed by preparation of an environmental impact report. Kerry Loux and Diana Jensen are the staff liaisons to the CAAP.

Sheila Allen stated that the committee should appoint a representative from the UAC to attend the November NRC meeting and call a special UAC meeting prior to the January City Council meeting on the CAAP recommendations.

Trisha Ramadoss - Would a special UAC meeting be needed to develop recommendations for the draft CAAP prior to presentation to the City Council? Brian said yes a special meeting would be required if the UAC wanted to take action because the UAC's January meeting is too late to provide City Council feedback.

Public Comment provided by Alan Hirsch. Alan stated that the CAAP is very important and provides City officials and staff on what the City should be doing regarding climate action and with representation on YCTD Board.

The committee discussed appointing Trisha Ramadoss and Andrew Furillo who both expressed interest in representing the UAC at the November NRC meeting.

John Johnston made a motion to appoint Trisha Ramadoss as the UAC CAAP liaison to the NRC and for Andrew Furillo to be the alternate. Elizabeth Lasensky seconded the motion.

Unanimously approved.

Public Comment provided by Alan Hirsch. Alan stated that the DISC project is very important and asks the UAC to take up the DISC at their next meeting or special meeting.

**8. Committee and Staff Communications**

a. Long Range Calendar (subject to change)

Sheila Allen asked that the DISC be added for UAC review. Brian Abbanat said that the City Council passed a resolution stating which City commissions would review DISC and UAC was not included so no formal staff presentation would be provided. John Johnston said that it looks like City Council would be taking up action in February 2022.

Brian Abbanat said that the UAC's charge does not include reviewing developments but is limited to Unitrans service. Sheila Allen said that the committee should check with the City Manager's office on this item and reviewing it as the project as transit implications and UAC comment would be limited to transit impacts. Brian said he would reach out to staff to get more information. Sheila asked that the item be placed on the January agenda.

Alan Hirsch provided public comment. Alan said that in April 2020, Sheila Allen asked that the committee receive an update on the DISC and that staff did not provide that update. Alan said that transit is critical to this project.

**b. Committee Member Announcements**

Sheila Allen announced that the SACOG Unmet needs meeting is on November 2 from 1pm-3pm and will be held virtually.

Andrew Furillo announced that the YCTD CAC was the week of Nov 15<sup>th</sup>. He also said that Cycling Without Age at Rancho Yolo is having a Zombie Bike Ride this weekend.

John Johnston announced the NRC meeting on November 10 at 5pm is a CAAP workshop and that transit is an important strategy in the draft CAAP.

Jeff Flynn announced the annual Stuff the Bus event at the Davis Food Co-op on December 11.

Elizabeth Lasensky announced that there is no Senior Commission in November or December. Next meeting is in January and they are hoping to hear a YoloGo update.

Brian Abbanat said that next week is an off cycle BTSSC meeting, Thursday, November 4 and they are discussing bikeshare and micro mobility to Davis.

**9. Adjourn**

John Johnson motioned to adjourn the meeting. Andrew Furillo seconded the motion. Unanimously approved. 6:05 PM

Next meeting scheduled for Thursday, January 27, 2022 at 4:00 p.m.